

[Date]

[customer name and address]

Re: Financial Condition of [name of insurer]

Policy Number:

Effective Date:

Dear [name]:

As you are aware, we placed insurance on your behalf with [name of insurer]. At the time of the placement, the insurer had a rating of ___ with A.M. Best, which is a company that rates the financial strength of insurance companies. We are writing at this time to advise you that the A.M. Best rating for this insurance company has now changed to ___. If you would like us to explore other possible insurance coverage, or if you have any questions concerning this change in the A.M. Best rating, please contact us.

Thank you for your attention to this matter.

Very truly yours,

[name]