



**2023 Annual Business Meeting Delegate Form**  
**Tuesday, May 23rd 5:15 p.m. – 6:00 p.m.**  
**Fox Hollow | Woodbury, NY**

Local Association Name: \_\_\_\_\_

Person Submitting Names: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Delegate's Name: \_\_\_\_\_

Delegate's Agency & Address: \_\_\_\_\_  
\_\_\_\_\_

Alternate's Name: \_\_\_\_\_

Alternate's Agency & Address: \_\_\_\_\_  
\_\_\_\_\_

No Delegate attending please check here: \_\_\_\_\_

**Please email completed forms by April 14th to Allison Just.**

[ajust@biginy.org](mailto:ajust@biginy.org)

Big I New York's number one priority is the health and safety of our event participants. Our goal is to hold a safe event, recognizing it is not possible to remove all risks, in particular concerning COVID-19. Big I New York will put required measures in place to provide a safe environment for its event attendees. We will follow CDC and public health recommendations, federal, state, and local regulations applicable at the time of the event, and what Big I New York deems necessary to manage the risk for event attendees. Big I New York may change, update, or add to these requirements at any time as it deems prudent to best protect the health and safety of attendees and others, and attendees must comply with relevant policies and requirements as communicated by Big I New York.

Big I New York cannot be held liable for COVID-19 cases arising because of event attendance. Attendees will be expected to take common actions to reduce the risk of COVID transmission and to behave responsibly. All attendees are encouraged to bring their own personal protective equipment and not attend the event if feeling sick; showing certain symptoms; after being directly exposed to someone with COVID-19 (per state guidelines).