Your agency has made a great investment in its future!

Just a reminder that you are your agency’s Key Contact (Company Administrator). This means you are our “go-to person” at your agency and we send most of the materials to you. We ask that you share them with your fellow employees.

You are also asked to keep your company roster and profile up-to-date, which is done quickly and easily in your account (we can walk you through it if needed). If you feel you’re not the right person for this role, please give us a call.

A QUICK REMINDER...

- Big I New York staff is always available to talk through the amazing aspects of your Big I New York membership! This includes finding things on our website, our products & services, education programs, and more. Please don’t hesitate to reach out to us.
- Our membership year runs September 1 - August 31. Your yearly invoice will arrive in early August & can be paid online at BigINY.org/dues or by mail or fax.
- We are a member-driven association. Every spring you are given the opportunity to participate in our proxy vote in which the next slate of executive committee members and board of directors is elected.
- Your agency is also a member of our national association (IIABA or the Big “I”), which grants you additional benefits on a national level. If your agency is in an area with a local association, you’re also a member of that and should be receiving separate information about local upcoming events and meetings directly from them.

Your Big I New York membership gives EVERYONE in your agency access to our extensive and exclusive member products and benefits. This includes the vast resources on our website, market programs, Trusted Choice® logo & materials, ability to subscribe to the Trusted Choice online portal, new hire training options, discounted education pricing, CE history tracking and more.

DISCOUNTS
Access to and savings on exclusive member programs such as:
- Tailored payroll solution (Heartland Payroll)
- Industry-specific HR consulting (Affinity HR Group)
- Remote staffing (WAHVE – Work-At-Home-Vintage-Experts)
- Personality assessment & job matching tool (Caliper)
Login

Make My Big I New York Your Big I New York.

Your Big I New York account lets you register for Big I New York education classes & webinars online, review your CE history as well as the history of your employees, print your CE certificates, manage your contact information, pay your membership dues, and access the "members only" content on our website. This is also where you’ll maintain your staff roster, update company information and add/delete/modify branch information. But first, the basics...

Log into Big I New York Website – (www.BigINY.org)

- Go to www.BigINY.org; click "sign in."
- Enter your Username and Password.

Not Sure of Your Password?

- Go to www.BigINY.org; click "sign in."
- Click “Forgot your password?” (below the fields)
- Enter your Email Address, and your password will be sent to you.

Create New Accounts

Each employee needs their own account. We can take care of it for you (email team@biginy.org) or you can do it yourself in your account:

- Sign into www.BigINY.org and click “account login.”
- Click on Company Roster.
- Click "Add employee to Roster" and then follow the prompts.

How to Change Your Password

Individual Users

- Sign into www.BigINY.org
- Once logged in click on your name in the upper right hand corner, click “My Member Profile”, and then click “Password.”
- Follow prompts to enter your new password twice and then click the “Reset Password” button.

Company Administrators

- Sign into www.BigINY.org
- Once logged in you must select the user who’s password you want to change and then follow prompts to enter your new password twice and then click the “Reset Password” button.

The Big I New York website is your first go-to for information & news but there are other ways you can stay connected. Our e-newsletters and e-alerts will provide you with the latest need-to-knows, and our social sites are great ways to get engaged.

facebook.com/BigINewYork
twitter.com/BigINewYork
@BigINewYork
Are You Taking Advantage of All That's Available?

We are proud that we offer such a wide array of products and services (the Benefits Index gives a high-level overview). Plus there are all of the things that we do behind the scenes, like our tremendous legislative and carrier advocacy work. However, we realize it can all be overwhelming!

Start by looking at your own agency. Where could you use some help?

Answer Center
Have a question, need assistance? We've done the research for you! Our online Answer Center provides helpful resources, frequently asked questions, regulations and legal opinions and much more. Plus our in-house "insurance geek," Tim Dodge, is just a phone call (ext. 229) or e-mail (tdodge@biginy.org) away if you have need more help.

Training, Education Discounts & CE Tracking
Do you have new hires or internal promotions? Our online, on-demand New Hire Training features audiovisual exercises and knowledge checks creating an interactive learning experience that is cost-effective and measurable. We also offer in-house Tailored Training options as a complement to our award-winning education classes and webinars (which are both discounted for members) as well as CE tracking!

Reducing Costs and/or Increasing Revenues
Last year we saved our members more than $100,000 on their Employee Benefit Packages while improving their options & coverages! (Call LiDAC Broker Employee Benefits Exchange at 516-482-2696). Our members also earned more than $1.2 million in commissions on our exclusive market access programs: a stand alone Personal Umbrella Policy, mono-line Work Comp Program, Write-Your-Own Flood Program and Big "I" Markets Commercial & Personal Lines programs. Exclusive member programs are also available in everything from tailored payroll services to premium finance, HR consulting, remote staffing, and much more.

Marketing/Branding
You are aligned with 100,000+ independent insurance agents who are promoting the brand of the independent insurance agent, Trusted Choice®. It's the only agent-branding program of its kind. See the Brand guide sheet.
Live the Brand – www.trustedchoice.com/agents

The Trusted Choice brand is available EXCLUSIVELY to Big "I" members - that’s you! Flying the Trusted Choice® logo positions you as a premiere agent and conveys trust and expertise. Think of it as a “seal of approval.”

Here’s How to Position Yourself as a Trusted Choice® Independent Agent:

1. **Use the Trusted Choice® Logo**
   Download the logo(s) you’d like to use and add them to your business cards, letterhead, website, marketing material - wherever consumers might see. If you’d like a Trusted Choice decal for your window, just let us know, and we’ll get one out to you!

2. **Use the Free Marketing Materials**
   A suite of professionally produced advertising materials (postcards, direct mail, print ads, digital banner ads) and social media graphics, blog posts, infographics, email blast articles and more.

3. **Get Money Back for Doing the Above!**
   Three options of reimbursement are available under a shared cost arrangement: (1) Up to $750 back for cobranding your marketing materials with the Trusted Choice® logo; (2) $500 reimbursement for creating a new website through our preferred partners; (3) Upgrade your trustedchoice.com agency listing to become an advantage subscriber and receive a 50% reimbursement on your first 3 months of service of up to $250.

4. **Sign Up for TrustedChoice.com**
   Exclusive access to referral subscription plans that allow your agency to create a robust profile, appear near the top of local search results and receive unlimited personal and/or commercial referrals.
**ADMINISTRATION**

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**NOT SURE WHO TO CONTACT?**

Try one of our general emails:  
[team@biginy.org](mailto:team@biginy.org)  |  [edu@biginy.org](mailto:edu@biginy.org)  |  [iaac@biginy.org](mailto:iaac@biginy.org)
BENEFITS INDEX

Information
- Technical Answer Center - ext. 229
- Best Practices - ext. 218
- Government Affairs - ext. 212
- Carrier Relations & Contracts - ext. 218

Products & Tools
- INSURANCE FOR YOUR AGENCY
  - Errors & Omissions - ext. 233
  - Cyber Liability - ext. 233
  - Employee Benefits (Dental, Vision, Life & Disability) - LiDAC Broker Employee Benefits Exchange 516-482-2696
- Employment Practices Liability Insurance - ext. 233
- Retirement - 703-706-5466
- E&O TOOLS AND RESOURCES - ext. 247
  - Customized Training / Consulting
  - E&O Loss Control Seminars
  - E&O TLC Agency Audit
  - Forms, checklists, sample letters, disclaimers, tools
- The E&O Report
- MARKETING & TRUSTED CHOICE® - ext. 224
  - Exclusive access to brand of the independent agent
- Free marketing materials, including ad customization, up to $1500
- marketing reimbursement, logo usage & ability to subscribe to TrustedChoice.com - online quoting portal

Market Access
- Personal Umbrella Policies - ext. 118
- Home Business Insurance - ext. 118
- Unsupported Work Comp (PMC Insurance Group) - ext. 231
- Flood & Excess Flood Insurance - ext. 231
- Independent Market Solutions (IMS) - ext. 233
  - Carriers: Allstate, Attune, JIBNA, MetLife, Progressive, RMS, Hospitality Group, Travelers, and V3 Insurance
- The following are a sampling of products available via Big “I” Markets - ext. 231

Commercial Lines Programs:
- MiddleOak Worlds Apart Apartment Program & CAPSure
- Community Association Program
- Travelers Select: Building Pac, Business Pac, Commercial Auto, Contractor’s Pac, Garage Pac, Office Pac, Religious Pac, Store Pac, Technology Office Pac, Apartment Pac & Condominium Pac, Restaurant Pac
- Travelers Real Estate E&O

Education & Events
- Classroom & Webinar Offerings (incl. ACSR & AAI) - ext. 229
- New Hire Training - ext. 226
- In-House Training Options - ext. 226
- Local, Statewide & National Events - ext. 249
- Accessing Your Big I New York CE History - ext. 119

OPERATIONS - ext. 231
- Affinity HR Group, LLC
- Endorsed human resource consulting firm
- AgentQuote.com
- Discounted website development
- Agility Recovery Solutions
- Endorsed disaster recovery and business continuity solution
- Caliper
- Personality assessment and job matching tool
- ePayPolicy
- Endorsed online payment provider
- Heartland Payroll
- Endorsed “Insurance Friendly” payroll provider solution
- Imperial Premium Financing Services (IPFS)
- Endorsed premium financing company
- StaplesLink
- Discounted office supply program
- WAHVE
- Endorsed cost-saving remote staffing solution

Bonds through Goldleaf Surety Services, LLC: Contractor, Performance, Bid, Surety & Miscellaneous
- Travelers Community Bank Program
- Philadelphia Insurance Event Liability
- Commercial Lessors Risk

Personal Lines Programs:
- Affluent Personal Lines through Chubb and AIG
- Chubb Marine Programs: Charter Boat, Mega-Yacht, Yacht, Performance Boat, Personal Watercraft, Small Boat (under 27 ft)
- Non-standard Homeowners, Renters, Condominium and Rental Dwellings

Interact & Engage
- NextGen - ext. 249
- InVEST - ext. 226
- Local Associations - ext. 218
- Volunteer Opportunities - ext. 218
- State & National PACs - ext. 212