

Online Learning | Introductory Courses | AIS | AINS

The Institutes' foundation learning solutions provide the essential knowledge you need to succeed in a complex and changing marketplace. After completing a course or program, you will have the practical, real-world skills you need to help you prepare for future challenges. And you'll also understand the "why" of risk management and insurance, not just the "how."

Courses and Bottom-Line Benefits

Online Learning

- Learn needed information quickly
- Strengthen skills and improve job performance
- Balance professional development with a busy career and personal life
- Try it for yourself—visit www.TheInstitutes.org/OnlineLearning

Introductory Courses in Property and Casualty Insurance (INTRO), Claims, Underwriting, and Risk Management

- Increase operational efficiency by being able to deliver consistent fundamental knowledge across the organization and functional areas
- Gain confidence and a sense of accomplishment by learning essential concepts that help enhance productivity
- Prepare for career-long professional development by building a strong foundation in basic insurance principles

Associate in Insurance Services (AIS)

- Improve service quality by gaining an understanding of customer needs and motivations
- Increase productivity and efficiency by learning to identify and improve key business processes
- Ensure consistent service by learning to effectively monitor and adjust to change

Associate in General Insurance (AINS)

- Enhance ability to build a better book of business through an expanded knowledge of personal and/or commercial coverages and endorsements
- Improve performance by learning to read an insurance policy, identify loss exposures, and recognize common policy provisions
- Better meet professional responsibilities with an increased technical knowledge of your functional area

Beginner: Insurance Essentials, Insurance Fundamentals, Introduction to Property and Casualty Insurance

Intermediate: Insurance Principles, Personal Insurance, Commercial Insurance, Insurance Financial Dynamics

Course Level: Beginner

Exams: One per course

Completer Info: Passing the required exam earns a certificate of completion.

Course Level: Intermediate

Completer Info: Passing the AIS 25 exam earns a certificate of completion. Earning the designation requires passing other exams in addition to the AIS exam. Log on to our Web site for more information.

Course Level: Intermediate

Exams: Three

Completer Info: Passing the required exams earns the Associate in General Insurance (AINS) Designation.

Cross-Credits: Visit our Web site for information on AINS program cross-credits, including those for INS 21, 22, and 23.

New Ethics Requirement

Ethical behavior is crucial to preserving the trust on which insurance transactions are based and also the public's trust in our industry. That's why, starting in 2011, completing the free online *Ethical Guidelines for Insurance Professionals* will be required for all associate designation programs. Log on to www.TheInstitutes.org/ethics for information and sign up for free.

Foundation

Study Aids

Available for certain courses, our SMART Study Aids include flash cards, review notes, and online practice exams. They supplement the text and course guide to help you retain key concepts and maximize your study time. Learn more on our Web site, www.TheInstitutes.org.

Online Courses

Did you know The Institutes offer hundreds of online courses, including instructor-led and self-study courses? Try them for yourself at www.TheInstitutes.org.

Continuing Education

Most of The Institutes' courses are approved for CE credit in most states. You can also earn CE credit quickly and cost-effectively through our CEU.com business unit. Log on to our Web site to learn how to earn CE credit with The Institutes.

Questions

For more information and to take advantage of The Institutes' free educational advising service, please contact Customer Service at customerservice@TheInstitutes.org or call (800) 644-2101. You can also visit us online at www.TheInstitutes.org, where you will find everything you need to know about registering for exams, purchasing study materials, and more.

About The Institutes

The Institutes are the leader in delivering proven knowledge solutions that drive powerful business results for the risk management and property-casualty insurance industry.

The Institutes' knowledge solutions include the CPCU designation program; associate designation programs in areas such as claims, risk management, underwriting, and reinsurance; introductory and foundation programs; online courses; research; custom solutions; assessment tools; and continuing education (CE) courses for licensed insurance professionals and adjusters through its CEU.com business unit.

"Professional development with The Institutes opens up doors and expands the horizon of opportunities available to you. Institutes designation programs and courses teach you how to think more broadly and in the process help you gain recognition from your peers and management. With any industry, the more you learn the better you can perform on the job and the insurance and risk management industries are no exception."

—Randall Clinger, CPCU, ARe

Vice President, Head of Marketing Communications
Swiss Re America Holding Corporation

YOUR PROFESSIONAL DEVELOPMENT PLANNER

PHASE I

To fully understand the insurance industry and develop the ability to apply fundamentals in your daily work, you need a solid foundation in core concepts and principles.

Insurance Essentials

Online Learning Fundamentals Courses

Company-Specific Training:

Introduction to:

PHASE II

Once you have an overall understanding of the industry, you'll be able to benefit from more-technical knowledge. Choose a generalist (**G**) or specialist (**S**) approach, depending on your needs.

Associate in General Insurance (G)

Online Learning (S):

Associate in (S):

CPCU (G)

Company-Specific Training (S):

PHASE III

Professional development should continue throughout your career so you can stay current on the latest industry practices and refine your technical insurance knowledge.

Online Learning

Associate in:

CPCU

Company-Specific Training: