

BIG I NEW YORK
EDUCATION 
REGISTRATION

Return to: Big I NY
5784 Widewaters Pkwy., 1st Floor, Dewitt, NY 13214
Phone: (800) 962-7950, Fax: (888) 432-0510

Registrant Name (please indicate if changed)

E-mail

NYS License Number(s)

Agency (please indicate if changed)

Street Address

City, State, Zip

Phone

Fax

PLEASE FILL IN YOUR CHOSEN CLASS AND LOCATION:

PAYMENT METHOD

Check (made payable to **Big I NY**) American Express MasterCard Visa Discover Amount \$ _____

Card #

Expiration Date

Name on Card (please print)

Authorized Signature

REGISTRATION INFO: You must register at least two weeks prior to the seminar to receive your CE certificate on site. Please be on time - Continuing Education rules will not allow CE credit to be awarded to anyone arriving after the start of the program. Full and half-day programs will have morning and/or afternoon refreshments. **Lunch is not provided. Photo I.D. must be presented at registration.**

PAYMENT: If registering less than 1 week prior to a seminar, payment will need to be made by credit card or a check must be brought the day of the seminar in order to attend. If payment is not received by class date, license information will not be submitted to insurance department. **WALK-INS:** Add \$10 to fee for registering "at the door."

DISABILITIES: We invite all registrants to advise us of any disability and any requests for accommodation to that disability. Please contact Big I NY's Education Department at 1-800-962-7950.

CANCELLATION POLICY: Full credit toward another seminar will be allowed for cancellation requests received at least 3 business days before a seminar minus the cost of your book (if sent in advance). Any cancellation request received less than 3 business days prior to the seminar will receive a 50% credit minus the cost of your book (if sent in advance). Cancellation requests received on or after the date of the seminar will NOT be eligible for credit. **ALL CANCELLATION REQUESTS MUST BE IN WRITING ~ NO EXCEPTIONS!**